

Applying for an EIN (Employer Identification Number) For Unit Morale Fund Bank Account

<https://sa1.www4.irs.gov/modiein/individual/index.jsp> OR www.irs.gov

Choose type you are applying for

1. View additional types
2. Government, Federal/ military

Continue

Confirm your selection

Confirm your selection of **Government, Federal/Military** as the type of structure applying for an EIN.

What it is...

- The federal government includes all branches of the federal government system, such as the departments of: Treasury, Interior, Defense, etc. Military organizations include officers' clubs, enlisted men's clubs, NCO clubs, billeting funds, etc. All federal government/military agencies are direct employees of the federal government.

Continue

Reason applying for EIN

- Banking purposes

Responsible person

- (Commander Officer/OINC or Designated Person and SSN)
- I am a duly authorized member, officer, or employee of the organization or government of the organization or government entity

Fill in information

- Duly authorized member of the organization

Address: Unit Address

- _ Company, _ Unit
- Street Address
- City
- State, Zip Code

Mail directed to specific department

- _ Company, _ Unit

Different address to send mail

- No

Physical location not found

- Accept as entered

Tell us about Government/ military

- Legal: _ Company, _ Unit
- County:
- Start Date:

Tell us more about Government/ military

- Answer **No** to all questions

What does organization do?

- Other
- Other: Family Readiness Group

Receive Letter online

Review Summary of your

information Print Summary page

Submit

Follow the rest of the instructions

NOTE: 1. Please submit copy of EIN document to the appropriate Point of Contact for your command

2. Maintain document in Treasurer book

3. Please note some guidelines have changed. One Signer on the bank account must be listed as the individual responsible for the EIN. When a treasurer leaves a unit the CO/OINC or designated person will need to issue a memorandum to the IRS noting the change on the EIN account.