

## MWR Internship, Elizabeth City, North Carolina

**DESCRIPTION:** Coast Guard Base Elizabeth City lies on the outskirts of Elizabeth City, NC, 35 minutes from the Virginia border and 45 minutes from the Outer Banks of North Carolina. Morale, Well-Being, and Recreation (MWR) facilities/activities on the installation include: Gym complex, Racquetball & Volleyball courts, Weight Rooms, Athletic Field, Tours & Tickets Office, Equipment Rental, Recreational Lodging Cabins, a Beach, and a Food and Beverage Facility. Interns can expect to gain operational and programming experience in a number of these facilities. Click here to visit their web site for more information. It is highly encouraged to bring a laptop if you have one to maximize your internship experience.

**DESIRED QUALIFICATIONS:** Base Elizabeth City seeks interns with emphasis in abilities to gain experience in conducting intramural sports competitions, outdoor recreation programs, food and beverage operations, beach operation and programming, special events, and new initiatives. Opportunities exist in all facilities/programs listed above. Must be a student in good standing pursuing an undergraduate/graduate degree in Recreation or other MWR-related field and identified as such by an institution of higher learning having an affiliation agreement with the Coast Guard.

**SUPERVISOR/MENTOR QUALIFICATIONS:** Mr. Michael Hill, MWR Acting Director at Elizabeth City began his career with the Coast Guard in 1985 as an enlisted member. Michael's experience and education are broad in scope. 30 years Coast Guard military service; 15 years enlisted, and 15 years as Aviation Chief Warrant Officer filling roles at Headquarter units as Program and Project Manager, as well as three educational leadership tours in the fields of Organizational Behavior, Leadership, and Avionics. After retiring from military, he served as a Dean at a local community college followed by short stint as Operations Director at large Food Bank before joining the MWR staff at Base Elizabeth City. Michael has over four years' experience with MWR (e.g. Operations, Marketing, Commercial Sponsorship, Recreation, and Special Events). Michael earned an MBA, MSPM, and a graduate certificate in leadership. He is also a member of Delta Mu Delta. Elizabeth City MWR Team's mentorship skills will facilitate OJT through various methodologies unique to each intern in the field of recreation. We continue to pursue new and exciting events as well as offering for the seven different commands, we serve in Elizabeth City.

**HOUSING:** Housing will be provided on a share basis. Two students per facility, sharing a common kitchen. Students will coordinate housing with the Elizabeth City MWR Director once accepted at that location.

**MEALS:** Interns will be issued a meal pass for the galley that serves 3 meals per day. Most weekday lunches provided by MWR restaurant. Interns will coordinate meal times with the Elizabeth City MWR Director once accepted at that location.

**PAY:** No pay, this is a volunteer internship.

**TRAVEL:** Travel to and from the internship is the responsibility of the student. It is highly recommended that you drive in order to have transportation in the surrounding area for personal evening and weekend purposes. Contact information will be provided to you once selected for the internship.

**AVAILABILITY:** Intern positions may be open for 12 to 16 weeks in duration (depending on school requirements), on a year-round basis. (Note: There is no requirement to join the Coast Guard, these are civilian positions).

**TO APPLY:** The deadline to apply is 60 days prior to start date of the internship. Planning is significant, especially, if we need to establish an affiliation agreement with your university. Send your resume with cover letter (include locations of interest and desired semester on cover), official transcripts, and letter of recommendation to:

US Coast Guard  
Community Services Command  
MWR Attn: Mike Criswell  
510 Independence Parkway, Suite 500  
Chesapeake, VA 23320

For further information about MWR internships contact, [Michael Criswell](#).