

## MWR Internship, Petaluma, California

**DESCRIPTION:** Training Center Petaluma is located in the scenic farmland hills of Northern California. Graduates from Petaluma are the Chiefs, cooks, medics, technicians, financial managers, HR professionals, and the vanguard of the Coast Guard. Morale, Well-Being, and Recreation (MWR) facilities/activities on the installation include: Gym, Pool, Tennis & Racquetball courts, Weight Rooms, Volleyball, Athletic Fields, Tours & Tickets Office, Equipment Rental, Campground, Temporary Lodging, Movie Theater, Bowling Center, Child Development Center, Boys & Girls Club/Youth Program and a Food and Beverage Operation. Interns may expect to gain operational and programming experience in a number of these facilities. Visit their web site at [www.petalumamwr.com](http://www.petalumamwr.com) for more information. It is highly encouraged to bring a laptop if you have one to maximize your internship experience.

**DESIRED QUALIFICATIONS:** Training Center Petaluma seeks interns with emphasis in abilities to gain experience in conducting intramural sports competitions, fitness programs, indoor/outdoor recreation programs, youth programming associated with Boys and Girls Clubs of America, special events, aquatics (highly recommended that students be lifeguard certified if they want to work in aquatics), food and beverage operations, marketing, customer service, and community outreach. Opportunities exist in all facilities/programs listed above. Must be a student in good standing pursuing an undergraduate/graduate degree in Recreation or other MWR-related field and identified as such by an institution of higher learning having an affiliation agreement with the Coast Guard.

**SUPERVISOR/MENTOR QUALIFICATIONS:** Ms. Amanda Pozzi serves as the Guest Lodging Manager on the TRACEN-Petaluma MWR Management Team, and the TRACEN Petaluma Internship Coordinator. She attended the Hutchins School of Education at Sonoma State University in California, where she received a Liberal Studies Bachelors of Arts degree with an emphasis on child development and fine arts. During her time at the Sonoma State University, she also obtained minor degrees in Psychology and Spanish. During her tour of duty at TRACEN-Petaluma, Ms. Pozzi has held the following positions: Recreation Aid, Recreation Assistant, Recreation Specialist, and Youth Services Director/Unit Director for on base Boys & Girls Club chapter.

**HOUSING:** Housing will be provided.

**MEALS:** Meals will be provided in the Galley (dining facility), serving 3 meals per day. Interns will coordinate meal times with the Petaluma MWR Director once selected at that installation.

**PAY:** No pay, this is a volunteer internship.

**TRAVEL:** Travel to and from the internship is the responsibility of the student. Arrangements may be made for pick up at the airport by contacting the Petaluma MWR Director prior to arrival. It is highly encouraged to have a vehicle during an internship at this installation due to the remote, rural location; we are only about 20 minutes however from the town of Petaluma. Contact information will be provided to you once selected for the internship.

**AVAILABILITY:** Intern positions are open for 10 to 30 weeks in duration (depending on school requirements), on a year-round basis. Best time for internship is May-September when more events occur. Availability and position duration are flexible depending on a case-by-case basis. (Note: There is no requirement to join the Coast Guard, these are civilian positions).

**TO APPLY:** The deadline to apply is 60 days prior to start date of the internship. Planning ahead is most important especially if we need to establish an affiliation agreement with your university. Send your resume with cover letter (include locations of interest and desired semester on cover), official transcripts, and letter of recommendation to:

US Coast Guard  
Community Services Command  
MWR Attn: Mike Criswell  
510 Independence Parkway, Suite 500  
Chesapeake, VA 23320

For further information about MWR internships contact, [Michael Criswell](#).